

**Lumber City Development Corporation
Minutes of the Board of Directors**

**April 17, 2019 Board Meeting
500 Wheatfield Street
North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:33 p.m. by Chairman Taylor at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken, and the following Directors were present:

Mitch Banas	Ed Janulionis	Art Pappas
Donna Braun	Garry Krause	Brian Pettit
Dave Gross	Stacy Kubit	Andrea Moreau
Joe Fonzi	Nick Maniccia-Arrived 5:40 p.m.	Douglas Taylor
Amber Holycross-Arrived 6:08	Joe McMahon	

Also, Present: Community Development Director Michael Zimmerman
Planning & Development Specialist Laura Bernsohn

Minutes Review

The minutes from the March 20, 2019 board meeting were included in the Board packet. The board took a few minutes to review them.

Resolution: Moved by Director Banas,

That the Board of Directors approves the minutes of the March 20, 2019 meeting.

Seconded by Director Moreau and unanimously approved.

Treasurer's Report

The March 2019 report was included in the Board packet. Director Moreau went over the details of the report and answered all questions. The March report indicated a total in all accounts to be \$537,700.91

A/R Aging Summary: Michael Zimmerman went over the A/R Aging Summary and answered all questions.

Resolution: Moved by Director Pettit,

That a motion is made to approve the March 2019 Treasurer Report.

Seconded by Director Pappas and unanimously approved.

Committee Reports

Finance/Loan/Audit: The Finance/Loan/Audit Committee did not hold a meeting.

Projects Review: The Projects Review Committee did not hold a meeting.

LCDC Project Summary Report: The April 17, 2019 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions.

Human Resources: The Human Resources held a meeting on March 27, 2019. Minutes from the meeting were included in the Board packet and Director Pettit went over the details of the meeting and answered all questions.

Board of Directors Appointment: Director Pettit informed the board of the interview and selection process that took place for the recommendation of a candidate for a Board Membership. The Board discussed and Director Pettit answered all questions.

Resolution: Moved by Director Pettit,

That a motion is made to approve the appointment of April Gampp to the LCDC Board of Directors.

Seconded by Director Moreau and unanimously approved.

Background Checks: Director Pettit recommend that background checks be performed on prospective Board Members. The Board discussed the topic and Director Pettit answered all questions.

Resolution: Moved by Director Pettit,

That a motion is made to perform background checks on prospective Board Members.

Seconded by Director Moreau and unanimously approved.

Internship: Included in the board packet was a memo to the Board of Directors from Michael Zimmerman regarding the recommendation of Ciera Hartshorn for a part-time staff position, mainly to assist with marketing projects. The Board discussed the topic and Michael Zimmerman and Director Pettit answered all questions.

Resolution: Moved by Director Pettit,

That a motion is made to authorize the LCDC staff to hire Ciera Hartshorn for a part-time position, as described in the above-mentioned memo.

Seconded by Director Moreau and unanimously approved.

Marketing: The Marketing Committee did not hold a meeting.

Governance: The Governance Committee did not hold a meeting.

Old Business:

Update on City Initiates: Michael Zimmerman updated the board on current projects and programs and answered all questions.

Oliver Street Update: Laura Bernsohn updated the board on the status of projects related to Oliver street and Project pride. Laura answered all questions.

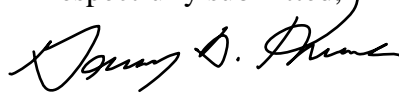
New Business:

Other Activities: 3/22 Community Wins grant submitted, 3/28 Woodcock Brothers grand opening, 4/10 Business After Hours at Prosper Brewing

The next meeting will be on May 15, 2019 at 500 Wheatfield Street.

There being no further business, a motion was made by Director Banas to adjourn the board meeting at 6:39 p.m. Seconded by Director Moreau and unanimously approved.

Respectfully submitted,



Garry Krause
Secretary, LCDC
April 17, 2019